

RCC PHOTOGRAPHY DEPARTMENT EQUIPMENT REQUEST
Form Instructions

- Download this PDF to your computer.
- Students: Rename and save the PDF document prior to emailing.
- **Required:** Sign-up with Remind app <https://www.remind.com/join/rccphoto>
- Attached form must be filled out completely. Incomplete forms will not be processed.
- ID Required: RCC ID and Driver's license, Ca ID or Valid Passport.
- Students: email attached form and all requested copies of ID to: Nancy.Carenen@rcc.edu
- You will receive an email confirmation when request is received and when equipment will be available for pickup.
- Equipment pick-up and return times: To be announced.
- Pickup and drop-off Location: RCC Campus - Lovekin Complex - Room L 12
- All equipment loans are for one week at a time. No Exceptions!
- Equipment must be returned on time, failure to do so will result in a hold placed on your school records.
- All Digital Cameras come complete with: Camera - Lens -SD Card - Battery Charger - Camera Bag.

RCC PHOTOGRAPHY DEPARTMENT EQUIPMENT REQUEST FORM

This form is for request purposes only.

Due to limited equipment, this form does not guarantee equipment will be available at the time of request.

Required:

- Form must be completely filled out
- Required: Sign-up with Remind app.
- Copy of school ID
- Copy of Valid CA driver's license, Id or Valid Passport

Email request and inquiries to: Nancy.Carenen@rcc.edu

Student initials_____

Date:

[EQUIPMENT LOAN IS FOR ONE WEEK AT A TIME](#)

Student

Camera

Address
City & Zip

RCC Id#

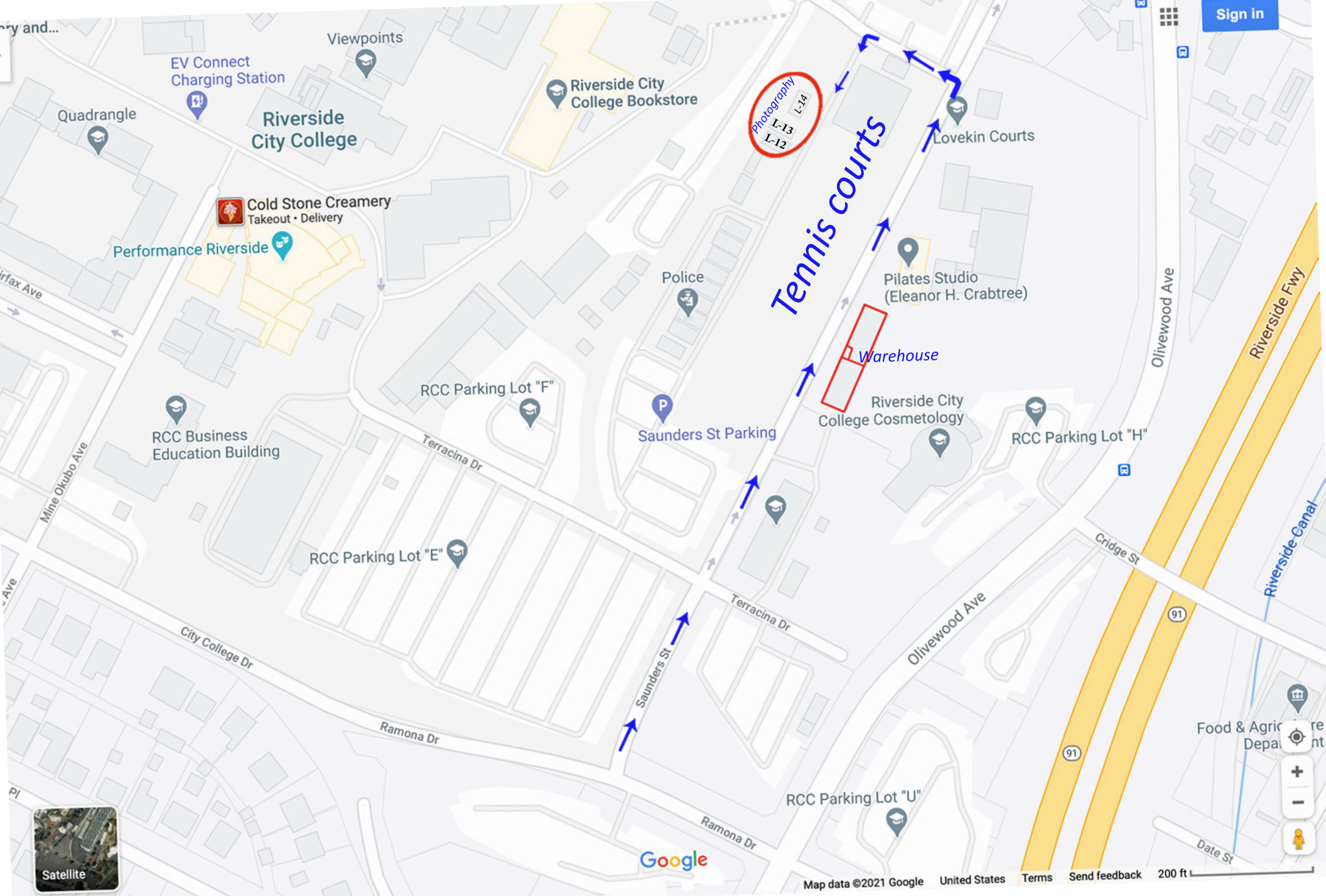
Email

Phone

Instructor

Class

Day/Time



Sign in

Tennis courts

Photography
L-12
L-13
L-14

Warehouse



Satellite

Google